

**UUCM Board of Trustees
Minutes August 11, 2022**

Present: Nancy Burton, Trish Schneider, Janet Hiller

The corrected minutes of the July 27 meeting were approved by consensus.

Treasurer's report:

- We're doing fine for the month.
- The workmen's comp insurance gets a discount at the end of the FY; Trish has to figure out how to account for it in the reports.
- People's Bank will become M and T Bank in September. For the business checking, we will have to maintain a balance of at least \$2,500 in each account or have five transactions per month per account to avoid fees. For the nonprofit checking account we need to enroll in e-statements.
- Re: moving our checking and Targeted accounts to a different bank: Trish doesn't recommend this because we get points off our mortgage when we pay online via automatic withdrawal.
- Trish has to phone CT Revenue Services re: a form that didn't go through.

Info from Office Admin and Trish:

- We passed the health inspection of Aug. 9. However, the water is too hot in the bathrooms. It has to be adjusted via a mixing valve at each site. Probably will require a plumber.
- We think Donna Stimpson hasn't yet contacted Hometronics re: correct filing of the report on the Fire Marshall's inspection of about a month ago.
- On Aug. 23 the Fire Marshall's office will be at the church to check safety matters, e.g., location of emergency key; emergency lighting; clear egress, etc. Fee: \$40. Richard Gault will be on site.
- Trish will contact Roman Oil for the boiler and hot water tank inspection.
- The surface-mounted door closer on a door into the RE area needs repair. Will discuss with Finance how to proceed.
- Trish will ask Tim O'Brien if he would go through the list of key holders and ask anyone who no longer needs one to return it.

Follow-up:

- Rev. Tony's contract: no progress from last meeting as we wait for the UUA retirement office's input.
- Another meeting among the UUA, Trish, and MUUS treasurer Vivian Thompson will be needed.
- We haven't paid anything toward retirement lately; will get caught up for the last two years.
- There will be a webinar for lay leaders on salary recommendations.
- Family-friendly activities: new name suggested by Hannah Berg: Children, Youth, and Family Ministry.
- A visitor with a baby last Sunday may be interested in activities for older children as well as the nursery. We'll get Rev. Tony involved before making any plans or programs.
- Cards to members: Mary Ann Reagan, Jessica Welton and Connie Welton have had recent hospitalizations. Nancy will do further discussion with Kathy Lindberg re: writing cards. We'll get Rev. Tony's opinion re: how they should be signed.

Holiday Fair:

- Diane and Trish have done some planning.

- Trish will provide help on how to set up the main room and the cookie room.

Bylaws: Will check in September on progress with revision.

Unity Rally:

- Planned for Sept. 17 by SJC with help from NAACP and Meriden Racial Justice Initiative.
- Need music: may ask Carole Kargher. Looking for a gospel choir.
- Rev. Tony will offer the opening prayer.
- Info will be sent to the Record-Journal.
- Hannah will help with press release.

Tasks:

- Trish will phone CT Revenue Services re: a form that didn't go through.
- Trish will ask Roman Oil to inspect the boiler and water heater.
- Trish will ask Tim O'Brien if he would go through the list of key holders and ask anyone who no longer needs one to return it.
- Nancy will do further discussion with Kathy Lindberg re: writing cards to check in with members. We'll get Rev. Tony's opinion re: how they should be signed.

Meeting adjourned at 12:10pm. Next meeting: Wed. Aug. 24 at 6:30pm.

Respectfully submitted, Janet Hiller